



# HEALTH CARE MUTUAL<sup>TM</sup>

Captive Insurance Company

"Your Workers' Compensation Partner"

## SERVICED BY:

### Georgia Administrative Services, Inc.

Phone: (800) 421-0710 (770) 963-7732

#### Service Area

#### Contact

#### Telephone

#### Policy Services

Insurance Coverage Questions  
Premium/Payroll Audit Questions  
Certificate of Insurance Requests  
Quotations

**Amanda Bray**  
AmandaBray@georgia-admin.com

(678) 325-2374 (Direct)  
(800) 421-0710  
(770) 963-7732

Accounting/Billing Questions

**Colleen Olmstead**  
colmstead@georgia-admin.com

(678) 325-2658 (Direct)

#### Claims

Reporting of New Claims  
Non-Catastrophic During  
Normal Business Hours

freport@georgia-admin.com  
  
M-F 8:00 a.m. – 5:00 p.m.

(678) 325-2202 (Direct)  
(770) 963-7732  
(800) 421-0710

Administration of Claims  
Already Reported

**Dawn King**  
dking@georgia-admin.com

(678) 325-2669 (Direct)

**Crystal Bondy**  
cbondy@georgia-admin.com

(770) 274-7944 (Direct)  
(800) 421-0710

#### Loss Control Services

Loss Control Manager

**Randy Chambers**  
rchambers@georgia-admin.com

(770) 274-7950 (Direct)  
(770) 963-7732

**Georgia Administrative Services, Inc.**

**1775 Spectrum Drive, Suite 100**

**Lawrenceville, GA 30043**

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